

Lesson /Teaching Plan

April 2019

Name of the staff	P.S. SHANTHI	Subject code	14UCPC62	Year	ARL 2019
Name of the subject	Management Accounting	Programme	III B.Com (c s)	Semester	VI

Learning Objectives	Teaching Content	Teacher(s) Activities or Application	Students Activities	Review And Assessment	Teaching Hours
To introduce the concept of Management accounting and its importance	Management Accounting – Definition – Scope and Objectives – Tools – Utility and limitations of Management accounting	Board & chalk method, discussions, Giving notes and evaluating by asking questions.	Listening , observations and seminar.	Quiz, seminars, evaluating internal test and giving home work and checking.	18
To introduce the importance of ratio analysis, calculation of various ratios	Ratio Analysis – Significance – utility – limitations of ratio analysis	Board & chalk method, discussions, Giving notes and evaluating by asking questions.	Listening , observations and seminar.	Quiz, seminars, evaluating internal test and giving home work and checking	18
To know about types of costs and its impact	Cost – Volume – Profit Analysis	Board & chalk method, discussions, Giving notes and evaluating by asking questions.	Listening , observations and seminar.	Quiz, seminars, evaluating internal test and giving home work and checking	18
To practice the students in budgeting and preparation of various budgets	Budgetary control – Budgeting – Budget – Advantages – Limitations (Excluding working Capital Budgets)	Board & chalk method, discussions, Giving notes and evaluating by asking questions.	Listening , observations and seminar.	Quiz, seminars, evaluating internal test and giving home work and checking	18
To teach the importance fund flow and cash flow analysis	Fund flow and cash flow Analysis (Simple Problems only)	Board & chalk method, discussions, Giving notes and evaluating by asking questions.	Listening , observations and seminar.	Quiz, seminars, evaluating internal test and giving home work and checking	18

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4	To know about capital gearing	Capital gearing – low gearing – high gearing – significance, leverage – meaning, significances.	Lecture, Explanation, Board	Writing	Assessment	10
5.	To know the capital gearing	Types of capital – fixed capital, working capital, determinants offsets, fixed capital and working capital – types of working capital management of fixed assets, current assets & current liabilities.	Lecture, Explanation, Board	Writing	Assessment	20

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Lesson /Teaching Plan

April 2019

Name of the staff	M NATHIYA	Subject code	14UCPC65	Year	2018-2019
Title of the subject	Financial management	Programme	III B.Com (c s)	Semester	VI

Unit	Learning Objectives	Teaching contents	Teacher(s) Activities or Application	Students Activities	Review And Assessment	Teaching Hours
1	To study the functions of financial management	Financial management – meaning – scope – financial planning, importance's of financial management	Lecture, Writing on board	writing	Assessment	20
2	To familiarize with capital structure	Capital structure – meaning – 2tier, 3 tier capital, debt: equity, significance of capital structure, factors governing capital structure.	Lecture, Explanation, Board	Writing	Assessment	20
3	To understand the different methods of capitalization	Capitalization – meaning – definition – theories of capitalization – cost theory – earnings theory – types of capitalization, under capitalization over capitalization ; Comparision of real Value of equity shares with book value: effects of over capitalization and under capitalization.	Lecture, Explanation, Board	Writing	Assessment	20

		prohibited – Notified goods – Valuation of goods under Customs Act – Rules for valuation.				
4.	To make the students learn about the concept of Central Sales Tax	Central Sales Tax – Levy and collection of CST – Inter-state sale and Intra-State sale – Deemed sale – Sale in the course of Export / Import – Penultimate sale – liability to Tax – Subsequent sales – Registration of dealers – Registration procedure – Rate of Tax	Board & Chalk method , Interactions, Dictating notes	Listening, answering, taking notes	Conduction Quiz, Seminar, Evaluation of test, Assignment	18
5.	To introduce the concept of VAT	Introduction to VAT – VAT in Central Excise Law – MODVAT, CENVAT – TNVAT – introduction – MODVAT, CENVAT, VAT – Meaning – Objectives – Advantages – TNVAT – Schedules – Registration of dealers.	Board & Chalk method , Interactions, Dictating notes	Listening, answering, taking notes	Conduction Quiz, Seminar, Evaluation of test, Assignment	18

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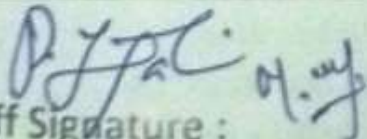
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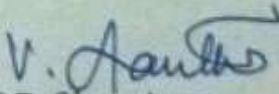
Lesson /Teaching Plan

Name of the staff	Dr.v.santha	Subject code	14UCPC63	Year	April-2019
Title of the subject	Indirect Taxation	Programme	III B.com (c s)	Semester	VI

Unit	Learning Objectives	Teaching Content	Teacher(s) Activities or Application	Students Activities	Review And Assessment	Teaching Hours
1.	To introduce the subject to the students	Indirect Taxes – An introduction, Special features – Indirect tax Levies – Role of Indirect taxation, Merits and Demerits of Indirect Taxation – Reforms in Indirect Taxation	Board & Chalk method , Interactions, Dictating notes	Listening, answering, taking notes	Conduction Quiz, Seminar, Evaluation of test, Assignment	18
2.	To make the students learn about the concept of Central Excise Law	Central Excise Law – Meaning of Central Excise – Nature of levy – Bases of Excise Duty, Kinds of Excise Duty – Manufacture and Manufacturer – Excisable goods – MRP – Registration procedure in Central Excise.	Board & Chalk method , Interactions, Dictating notes	Listening, answering, taking notes	Conduction Quiz, Seminar, Evaluation of test, Assignment	18
3.	To make the students learn about the concept of Customs Law	Customs Law – Key definitions, Levy and collection of Customs Duty – Types of Customs Duty – Reasons for and restrictions for import and export of goods – List of goods	Board & Chalk method , Interactions, Dictating notes	Listening, answering, taking notes	Conduction Quiz, Seminar, Evaluation of test, Assignment	18

	the parliament and its system	Members – Election of President, Vice President, Prime Minister, Speaker, Council of Ministers – their responsibilities – collective – individual.	Interactions and dictating notes.	and Taking notes.	evaluation of tests.	
IV	To make the students know about the President, election and powers	Power of President – Legislative, Judiciary, Ancillary	Board and chalk method, Interactions and dictating notes.	Listening, answering, and Taking notes.	Quiz, seminars and evaluation of tests.	18
V	To be familiar with the transfer of Property Act	Transfer of Property Act – Transfer of Properties restricted to sale, Mortgage, Lease, Charge and Gift	Use of Chalk and talk method, asking questions	Listening and interaction	Conducting class test	30


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Lesson /Teaching Plan

Name of the staff	P. Ishwarya Lakshmi	Subject code	14UCPC64	Year	APR 2019
Title of the subject	General Law	Programme	III B.Com (c s)	Semester	6

Unit	Learning Objectives	Teaching Content	Teacher(s) Activities or Application	Students Activities	Review And Assessment	Teaching Hours
I	To introduce the concepts of various laws	Sources of law – English Law, customs, Judicial precedents, Legislation, Personal Law of parties.	Board and chalk method, Interactions and dictating notes.	Listening, answering, and Taking notes.	Quiz, seminars and evaluation of tests.	18
II	To understand the Indian constitution	Indian Constitution – Introduction, Federal – features, preamble – Fundamental Rights, Fundamental Duties.	Use of Chalk and talk method, asking questions	Listening and interaction	Conducting class test	20
III	To make the students know about	Parliament – Lok Sabha, Rajya Sabha,	Board and chalk method,	Listening, answering,	Quiz, seminars and	18

IV	To learn the specimen format of profit & loss A/C and Balance Sheet	Accounts of Banking Companies	Use of Chalk and talk method, asking questions	Listening and interaction	Conducting class test	15
V	To make the students aware of Insurance companies and accounting principles.	Accounts of Insurance companies,	Use of Chalk and talk method, asking questions	Listening and interaction	Conducting class test	15
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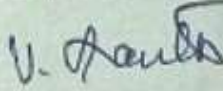
Lesson /Teaching Plan

Name of the staff	Dr.v.santha, P.ishwarya Lakshmi.	Subject code	14UCPC61	Year	April - 2019
Title of the subject	Corporate Accounting II	Programme	III B.Com (c s)	Semester	VI

Unit	Learning Objectives	Teaching Content	Teacher(s) Activities or Application	Students Activities	Review And Assessment	Teaching Hours
I	To know the different methods of variation of goodwill and shares	Valuation of goodwill and shares	Use of Chalk and talk method, asking questions	Listening and interaction	Conducting class test	15
II	To understand the preparation of consolidated balance sheet	Consolidated balance sheet – Final Statement of account only	Use of Chalk and talk method, asking questions	Listening and interaction	Conducting class test	18
III	To know the order of payment at the time of liquidation	Liquidation – Final Statement of account only	Use of Chalk and talk method, asking questions	Listening and interaction	Conducting class test	18

III	To be familiar with the fundamental rights	Fundamental Rights (Articles 14 to 35)	Use of Chalk and talk method, asking questions	Listening and interaction	Conducting class test	5
IV	To be familiar with election of President, Vice president, Prime Minister	President, Vice President, Council of Ministers, Prime Minister – Election	Board and chalk method, Interactions and dictating notes.	Listening, answering, and Taking notes.	Quiz , seminars and evaluation of tests.	10
V	To be familiar with various powers of President	Powers of President	Board and chalk method, Interactions and dictating notes.	Listening, answering, and Taking notes.	Quiz , seminars and evaluation of tests.	5


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Lesson /Teaching Plan

Name of the staff	P.ISHWARYA LAKSHMI	Subject code	14UCPN41	Year	APRIL-2019
Title of the subject	Introduction to Indian constitution	Programme	II year	Semester	4

Unit	Learning Objectives	Teaching Content	Teacher(s) Activities or Application	Students Activities	Review And Assessment	Teaching Hours
I	To know the features of Indian constitutions	Meaning - Unitary federal constitution- Features of federal, constitution – Features of Indian constitution – Three tier system	Use of Chalk and talk method, asking questions	Listening and interaction	Conducting class test	5
II	To be familiar with the fundamental duties of Indian citizens	Preamble citizenship fundamental duties, Definition of State	Use of Chalk and talk method, asking questions	Listening and interaction	Conducting class test	5

			Interactions and dictating notes.		on of tests.	
5.	To make the students learn about the creditors and debenture holders meetings.	Creditors & debenture holders meetings – class meetings.	Board and chalk method, Interactions and dictating notes.	Listening, answering, and Taking notes.	Quiz, seminars and evaluation of tests.	9

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Lesson /Teaching Plan

Name of the staff		P.S. Shanthi	Subject code	14UCPS41	Year	April 2019
Title of the subject		Meetings and proceedings.	Programme	II B.com (cs)	Semester	4
Unit	Learning Objectives	Teaching Content	Teacher(s) Activities or Application	Students Activities	Review And Assessment	Teaching Hours
1.	To introduce the concept of company meetings.	Company meetings types of meetings .	Board and chalk method, Interactions and dictating notes.	Listening, answering, and Taking notes.	Quiz , seminars and evaluation of tests.	9
2.	To make the students learn about the general meetings.	General meetings Annual general meetings Duties of secretary .	Board and chalk method, Interactions and dictating notes.	Listening, answering, and Taking notes.	Quiz , seminars and evaluation of tests.	9
3.	To make the students learn about the Extraordinary general meetings.	Extraordinary general meetings secretarial duties.	Board and chalk method, Interactions and dictating notes.	Listening, answering, and Taking notes.	Quiz , seminars and evaluation of tests.	9
4.	To familiasise the basic concept of Directors meetings.	Directors meetings Board meetings.	Board and chalk method,	Listening, answering, and Taking notes.	Quiz , seminars and evaluati	9

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Lesson /Teaching Plan

APR 2019

Name of the staff	M.NATHIYA	Subject code	14ucpc42	Year	2018-2019
Title of the subject	Advanced Financial Accounting II	Programme	iii b.com (cs)	Semester	IV

Unit	Learning Objectives	Teaching Content	Teacher(s) Activities or Application	Students Activities	Review And Assessment	Teaching Hours
1.	Important /Basic Form of Business Management Partnership	Meaning Deed	Explain Q&A Board	Students Act Taking Down Answering Practical Sum	Review Work practice	10
2.	Admission Of New Partner	Goodwill – Valuation – Methods ,New Ratio Sacrificing Ratio , Revaluation Account capital a/c	Explain Q&A Board	Students Act Taking Down Answering Practical Sum	Review Work practice	15
3.	Retirement / death	Good will Methods Journal Entries Gearing Ratio , Revaluation Account capital a/c Profit Till Date of Death Partners Loan Account Payment Over a Period	Explain Q&A Board	Students Act Taking Down Answering Practical Sum	Review Work practice	15
	Dissolution	Grounds for Dissolution Realization Account Capital Account Cash a/c	Explain Q&A Board	Students Act Taking Down Answering Practical Sum	Review Work practice	10
	Insolvency	Meaning Ground Garner Vs Murray Realization Account Capital Account Cash a/c	Explain Q&A Board	Students Act Taking Down Answering Practical Sum	Review Work practice	10
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IV	To learn about special and cost audit	Special audit – Cost audit	Use of Chalk and talk method, asking questions	Listening and interaction	Conducting class test	5
V	To learn about winding up and its types	Winding up - Types	Use of Chalk and talk method, asking questions	Listening and interaction	Conducting class test	10

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Lesson /Teaching Plan

Name of the staff	v.santha	Subject code	14UCPC41	Year	April - 2019
Title of the subject	Company Law & Secretarial Practice II	Programme	II B.Com (c s)	Semester	IV

Unit	Learning Objectives	Teaching Content	Teacher(s) Activities or Application	Students Activities	Review And Assessment	Teaching Hours
I	To know the different types of debentures	Debentures – Types of debentures.	Use of Chalk and talk method, asking questions	Listening and interaction	Conducting class test	10
II	To be familiar with the provisions of dividend	Dividend – Provision relating to dividend	Use of Chalk and talk method, asking questions	Listening and interaction	Conducting class test	10
III	To understand the concept of Audit and Auditors	Accounts and Audit – Appointment of auditors – Rights, duties and liabilities of auditors	Use of Chalk and talk method, asking questions	Listening and interaction	Conducting class test	10

4.	To introduce the concept of collection letters.	Collection letters – stages in collection letters - circular letters objectives – situations for writing a circular letter.	Board and chalk method, Interactions and dictating notes.	Listening, answering, and Taking notes.	Quiz, seminars and evaluation of tests.	9
5.	To make the students aware of report.	Report- meaning – definition – characteristics & importance of reports – classifications of report.	Board and chalk method, Interactions and dictating notes.	Listening, answering, and Taking notes.	Quiz, seminars and evaluation of tests.	9

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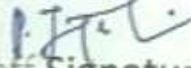
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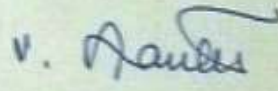
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Lesson /Teaching Plan

Name of the staff		M.NADHIYA	Subject code		17UCPS21	Year		APRIL - 2019
Title of the subject		Business correspondence and report writing.	Programme		I B.com (cs)	Semester		II
Unit	Learning Objectives	Teaching Content	Teacher(s) Activities or Application	Students Activities	Review And Assessment	Teaching Hours		
1.	To make the students learn about the kinds of business letters.	Business letters – qualities-structure-kinds of business letters.	Board and chalk method, Interactions and dictating notes.	Listening, answering, and Taking notes.	Quiz , seminars and evaluation of tests.	9		
2.	To make the students learn about the preparation of application of application letters.	Application letters – difference between application & sales letter – types of application letters.	Board and chalk method, Interactions and dictating notes.	Listening, answering, and Taking notes.	Quiz , seminars and evaluation of tests.	9		
3.	To familiarize with the basic concept of orders .	Orders – contents of an order letter – complaints causes for complaints.	Board and chalk method, Interactions and dictating notes.	Listening, answering, and Taking notes.	Quiz , seminars and evaluation of tests.	9		

IV	To make the students aware of preparing accounts for shipping companies	Voyage Accounts (Complete, Incomplete Voyage), Investment A/c.	Board & chalk method, discussions, Giving notes and evaluating by asking questions.	Listening, observations and seminar.	Quiz, seminars, evaluating internal test and giving home work and checking.	18
V	To teach the students the difference between the double entry and single entry system and various methods in single entry	Single Entry System – Statement of Affairs Method, Conversion Method.	Board & chalk method, discussions, Giving notes and evaluating by asking questions.	Listening, observations and seminar.	Quiz, seminars, evaluating internal test and giving home work and checking.	18

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Lesson /Teaching Plan *April 2019*

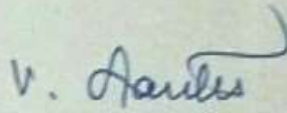
VI / IV / II

Name of the staff	P.S. SHANTHI P.ISWARYA LAKSHMI	Subject code	17UCPA21	Year	APR 2019
Title of the subject	Financial Accounting-II	Programme	I B.Com (c.s)	Semester	

Unit	Learning Objectives	Teaching Content	Teacher(s) Activities or Application	Students Activities	Review And Assessment	Teaching Hours
I	To know the accounting principles of non-trading concerns	Accounts of Non-trading concerns, Income and Expenditure Account, Receipts and Payments Account	Use of Chalk and talk method, asking questions	Listening and interaction	Conducting class test	15
II	To be familiar with accounting aspects of consignment	Consignment Accounts Normal and Abnormal loss, Value of Closing stock, Cost price & Invoice price.	Use of Chalk and talk method, asking questions	Listening and interaction	Conducting class test	15
III	To teach the students the meaning of joint venture and its accounting methods	Joint venture, Methods- individual Venture Book, Memorandum Methods – Separate set of books	Board & chalk method, discussions, Giving notes and evaluating by asking questions.	Listening, observations and seminar.	Quiz, seminars, evaluating internal test and giving home work and checking.	18

	Create Comparison Forward All Living Things	Importance Various Types India Mega Diversity				
4.	Life Loagivity pollution Stress	Meaning Pollutant Air Water Soil Notice Causes Effect Waste Management	Q& A Stories, Discussion	Listening	Assignment	6
5.	Social Issues	Sustainable Development Change Its Effect Green Home Global Warming	Q& A Stories, Earth orbit	Planting Tress	Practical	6
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Lesson /Teaching Plan

Name of the staff	M.NADHIYA	Subject code	14UACES1	Year	18-19 APRIL - 2019
Title of the subject	EVS	Programme	I B.com (c s)	Semester	II SEMESTER

Unit	Learning Objectives	Teaching Content	Teacher(s) Activities or Application	Students Activities	Review And Assessment	Teaching Hours
1.	To make the Students REALISE The Importance of Natural Resources	Environment – Mean, definition, Scope ,Importance Awarded Natural Resources Component Types of Resources	Q& A Explanation Stories	Listening Participation	Particular	6
2.	To Inform The Need for Ecological Balance	Eco system Structure Energy Flow Food chain Pyramid Types, Types of Eco System Grassland Decomposer	Q& A Stories ,Drawing On The Board	Answering taking Down	Home Work	6
3.	To Realize The X" Of All Living Things	Bio Diversity Meaning Classification	Q& A Stories ,Drawing,		Assignment	6

III	To understand the important provision of ESI Act	The Employee's State Insurance Act 1948. Definition ESI Fund. Benefits provided in the Act.	Use of Chalk and talk method, asking questions	Listening and interaction	Conducting class test	15
IV	To familiarize them with trade union movement in India	Trade Union's Act - Meaning, Definition, Registration, By-laws, Duties, Privileges of Regarding funds - General - Political - Use	Lecturer, Discussion	Listening	Assignment	20
V	To have peace and harmony	Industrial Disputes - Meaning, Definitions - Types, Machineryes - time boundary - report, strike, lock out, lay off, retrenchment - Rules, differences inter alia	Lecturer, Discussion stories	Listening writing	Assignment	20

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Lesson /Teaching Plan

18-19

Name of the staff	P.S.SHANTHI P.ISWARYA LAKSHMI	Subject code 17UCPC21		Year	APRIL -2019
Title of the subject	Industrial Law	Programme	I B.com (c s)	Semester	II

Unit	Learning Objectives	Teaching Content	Teacher(s) Activities or Application	Students Activities	Review And Assessment	Teaching Hours
I	To understand the different provisions of Factories Act	Factories Act – Definition – Health, Safety Welfare measures, working hours, Annual Leave with wages, Women and Young workers	Use of Chalk and talk method, asking questions	Listening and interaction	Conducting class test	15
II	To Familiarize the students social issues associated with industrial, accident, sickness	Workmen's Compensation Act – Meaning, definition types of disablement, consumer compensation, methods of calculation payment	Lecturer, Discussion Stories.	Listening writing	Assignment	20